
How to organize and manage complex projects

Target:

Developing skills and tools to manage complex projects: the study of feasibility, the plan, the monitoring and the closure of the project. Learning the techniques of analysis and risk assessment, the methods of supplier management, team management and relationship with stakeholders.

Beneficiaries: Project managers and other roles involved in the development and management of a project

Program:

- Introduction: the Market-Product Matrix and the organizational models
- Project Management: definition, purpose, phases and tools
- The design and the study of feasibility
- **The kick-off:** the project chart and the stakeholder register
- **Planning:**
 - The project baseline
 - The breakdown of activities and the assignment of responsibilities: WBS and project RAM
 - Timing and scheduling: Gantt, planning methods and reticular techniques
 - The communication plan
 - Procurement planning
 - Risk management
- **Monitoring and control:**
 - What, when and how to check
 - Scope management
 - Budget management
 - Trade off times and costs and the EVM method
- **Closing :**
 - Final evaluation and closure
 - Lessons learned

During the seminar the participants will take part in exercises and group work